

# Camper Conduct

*In keeping with the clear Mission Statement and Code of Conduct that have a focus on the physical health and emotional well-being of campers, staff and volunteers, Braeburn Lake Christian Camp Association will require all campers, staff and volunteers to adhere to the code of conduct.*

## Details

- Anyone breaking the code of conduct will be required to meet with the camp director or a Board Member. That individual may be removed from the camp property or sent home.
- Any camper who violates this policy or violates any other serious rule or policy or any camper who jeopardises the safety or contentment of others or themselves can be dismissed from camp. Please note that such dismissal (as per this policy) is at the sole discretion of the Camp Director or designate, and such camper will not be entitled to a refund. Some examples are (but not limited to), inappropriate behaviour, damaging property, raiding cabins or sneaking out of cabins to spend time with a girl/boy.
- In the event a camper is dismissed from camp, a Camper Departure Form must be completed.

	Policy	Action
1	Campers are not permitted to possess and/or consume in any manner, or be in the presence of someone using or possessing, illegal drugs of the hallucinatory variety and/or prescriptive medicines or drugs unless prescribed by a physician and registered immediately upon arrival with the camp medical staff.	<b>First Offence:</b> Immediate dismissal from camp.
2	Campers are not permitted to possess or consume or be in the presence of someone possessing or consuming, alcoholic beverages of any type.	<b>First Offence:</b> Immediate dismissal from camp.
3	Smoking/vaping by campers is strictly prohibited (e-cigarettes, vapes, dab-pens, cigarettes, cigars, pipes)	<b>First Offence:</b> Loss of privileges and parental involvement and/or may be dismissed from camp.  <b>Second Offence:</b> Dismissal from camp.

4	<p>As per existing policy, no camper shall act in a violent or aggressive manner, or cause physical assault, or cause to threaten such behaviour. No camper shall tease, bully, or pick on another camper. Passive indirect support of bullying is also considered an offence. Campers must be proactive and take a stand to speak up and stop any teasing or bullying.</p>	<p><b>First Offence:</b> Parents may be informed and child(ren) may be sent home. Loss of privileges, restitution and/or probationary action may also be appropriate.</p>
5	<p>During the camp season, campers are not permitted to leave camp property without official camp staff supervision, unless the camp has a) written consent from his/her parents and b) permission from the Director obtained by following the prescribed checkout procedures available only through the camp's office.</p>	<p><b>First Offence:</b> Loss of privileges and parental involvement.</p> <p><b>Second Offence:</b> Dismissal from camp.</p>
6	<p>All campers must abide by established curfews. Campers that are found sneaking out of cabins, especially for the purpose of engaging in inappropriate conduct, such as raiding cabins, or to engage in any other inappropriate conduct, or to do anything offensive may be dismissed from camp.</p>	<p><b>First Offence:</b> Loss of privileges and may be dismissed from camp depending on severity of action.</p> <p><b>Second Offence:</b> Probationary action and depending on severity parents informed. May be dismissed from camp</p> <p><b>Third Offence:</b> Dismissal from camp.</p>
7	<p>Male campers are not permitted in Girls camp or female camper cabins, and female campers are not permitted in Boys camp or male camper cabins, unless to attend an activity or with permission.</p> <p>NOTE: If a camper(s) is found in cabins of the opposite sex and is/are acting inappropriately (in the Director's sole discretion), such campers may be immediately dismissed from camp.</p> <p>Contact of an intimate or sexual nature is strictly prohibited at camp. Offences of this nature are grounds for immediate removal from camp.</p>	<p><b>First Offence:</b> Loss of privileges or dismissal in specific circumstances outlined</p> <p><b>Second Offence:</b> Probationary action and depending on severity, time of offence, parents may be informed.</p> <p><b>Third Offence:</b> Parents informed and/or dismissal from camp. (Note campers out of camp on the last night of a session, or campers in cabins of the opposite sex, at any time may be considered a third offence offender immediately.)</p>

8	<p>Wilful damage to camp property and equipment is a serious offence. All campers are expected to treat all property and equipment with the care and the respect accorded to their own personal property. This includes writing in camper cabins or buildings!</p>	<p><b>First Offence:</b> Loss of privileges and parents held responsible for cost of repair or camp replacement or may be dismissed from camp. Maintenance work this summer or the following summer.</p> <p><b>Second Offence:</b> Dismissal from camp.</p>
9	<p>Defacing camp property will not be tolerated. Graffiti including writing, drawing, carving or painting names/pictures etc. on building walls are all examples of this and will be considered a serious offence</p>	<p><b>First Offence:</b> Loss of privileges and parents held responsible for cost of repair or camp replacement or may be dismissed from camp. Maintenance work this summer or the following summer.</p> <p><b>Second Offence:</b> Dismissal from camp.</p>
10	<p>Theft or conversion of the camp's or other person's property to their own use, however small is a serious offence.</p>	<p><b>First Offence:</b> Loss of privileges and parents advised, restitution to be made.</p> <p>Camper may be dismissed from camp.</p> <p><b>Second Offence:</b> Dismissal from camp.</p>
11	<p>No camper is permitted to possess or use fire, candles, mosquito coils or fireworks of any kind anywhere.</p>	<p><b>First Offence:</b> Confiscation, parental involvement, and possible dismissal from camp.</p>

12	No camper is permitted to possess a knife or any kind of other sharp or dangerous tool or weapon, real or fake.	<b>First Offence:</b> Confiscation of item, parental involvement and possible dismissal from camp.
13	No camper is permitted to tamper with any safety devices including smoke alarms, fire extinguishers and/or fire buckets.	<p><b>First Offence:</b> Loss of privileges and parental involvement.</p> <p><b>Second Offence:</b> Probationary action, parents informed and possible dismissal from camp.</p>

***Dealing with camper misconduct*** – minor offences

Each counsellor and CIT team can decide the best way to handle the camper misconduct together. The same process may not work for every cabin. However, they must clear their chosen disciplinary action with the directors before.

- Counsellors will issue a verbal warning to campers and must always explain why their behaviour is unacceptable or disruptive at camp.
- Counsellors may choose to limit camper privileges such as swimming or fun activity as a consequence of poor behaviour.
- If the problem continues then counselling teams should go to the Directors to decide on the best course of action.
- At no time will a staff or volunteer threaten or inflict physical pain as a form of punishment. Use of corporal punishment is strictly prohibited.

BLCC encourages staff and volunteers to use positive ways of addressing camper misconduct in order for the camper to make conscious behaviour decisions.

- Counsellors should take the time to gently but firmly explain why a camper’s behaviour is unacceptable and how it disrupts the camp.
- If possible, campers should be engaged in a “punishment” that helps them see the problem their behaviour has caused. (i.e. a camper who damages/vandalises camp property should help to clean it up).

# Bullying Policy

*In keeping with the clear Mission Statement and Code of Conduct that have a focus on the physical health, emotional well-being and self-esteem of campers, staff and volunteers (including BLCCA Board Members), Braeburn Lake Christian Camp Association will not tolerate bullying.*

## **Definitions:**

- Bullying is an act of violence. It can be physical, social or emotional in nature. It represents a power imbalance. Bullying, in its truest form, consists of a series of intentionally, often very subtle, intimidating, cruel, and/or diminishing acts.
- Children are not sophisticated enough, nor do they have the skills required to handle true bullying situations. Research has shown that the single most effective deterrent to bullying is adult authority and intervention. Consistent, clear intervention is the best deterrent. Each episode of bullying not only reinforces the behaviour, but also induces escalation.
- See **Appendix A** for "Levels of intervention Flow Chart" and background on bullying

## **Ramifications:**

Bullying has many variations and degrees. Deciding upon a consequence must take into consideration the following:

- all perspectives of the situation; person bullying, victims, peers/witnesses
- intention, particularly in a camping situation, there are times when games, skits, or play cross the line. Prior to labelling an incident as "bullying", intent must be determined
- history, of the person bullying, of the victim, of prior incidents leading up to the event
- impact on victim, children have varying levels of tolerance and sensitivity which must be considered on a per case basis

Intervention is preferable to sending a camper home as bullying is a learned behaviour and most often arises from the home environment. If, however, it is determined that the individual's behaviour is a significant risk to any person, his/her removal is necessary. BLCC endorses a "2 strikes and you are out" policy. Safety is a determining factor.

# Camper Arrival and Departure Policy

*Braeburn Lake Christian Camp Association will record camper arrival and departure using a Check in/Check out form to be initialled by parents (form in Appendix).*

## **Details:**

- Campers departing the camp property with an individual other than their parent or guardian must have the Camper Departure Form completed. This form should be completed as the child is dropped off at camp or it may be completed in Whitehorse via the camp registrar.
- The Director will follow-up with parents who carpool that forms re complete via one and Registrar
- The Director will ensure that parents are aware of this process and double-check who will be picking the camper up at the end of the week.