

Braeburn Lake Summer Camp Counsellor

Major function: to aid in the leadership at Braeburn Camp. The counsellor will provide consistent leadership in conjunction with all other adult leaders and the Director.

Term of Employment: one camp season (typically July – early August)

Reports to: Camp Director

Conditions of employment:

- Be at least 16 years of age
- Provide a resume and/or application form
- Successfully interview with at least 2 members of the board and the Director or Assistant Director
- Provide contact information for at least 2 references
- If over 18, provide a Police Records check current to within the last 3 years
- Provide a copy of all certifications
- Sign a contract and code of conduct

Responsibilities include, but are not limited to:

1. *Aid in the implementation of the camp program*
 - Counsellors are to report to work as required by the director.
2. *Help create an atmosphere of co-operation and good-will that will give the campers an experience of Christian teaching and living*
 - Counsellors are to provide positive role modeling to the campers they are charged with.
 - Counsellors work as a team with their individual strengths, to make the whole job easier in the long run for everybody.
 - Counsellors are to promote team building and leadership within the group of campers they are assigned for the week
 - Counsellors are to identify difficult campers to other camp staff and volunteers this allows for all staff and volunteers to be consistent, supportive, and supported during camp.
3. *Help maintain discipline and good order to ensure the safety of all campers*
 - Establish and maintain an enjoyable, inclusive, respectful, safe environment within their cabin
 - Enforce the policies & procedures established by the Braeburn Lake Christian Camp Association
 - Enforce all established safety guidelines

- Enforce all common-sense guidelines for safety
The counsellor must be aware of the location of every camper at all times.

4. *Carry out duties as assigned by the director*

- Counsellors assist in the cleaning up and packing of **each** camper's belongings. Make the transition to leaving smooth and hassle free for your cabin.
- Supervise daily chores
- Suggestions and comments are always welcomed and should be given to the Director or Assistant Director.

5. *Be available for pre-camp training session*

The scope of this job is limited to the duties outlined above, unless otherwise directed by the President or designate of the Braeburn Lake Christian Camp Association.

Risk Assessment

Summer camp is a program of indoor and outdoor physical activity and recreation that involves a variety of risks from activities that include swimming, canoeing, hiking, crafts, music, sports, daily devotions, nature appreciation, and campfires. These risks include, but are not limited to, the following:

- a) Personal injury including cuts, bruises, broken bones, strains, dislocation of joints, eye or ear injuries, concussions or head injuries, and internal injuries;
- b) Death from drowning
- c) Risk of death or injury inherent with involvement in the activities of a summer camp
- d) Loss or damage to personal belongings or equipment.
- e) Fatigue, chill, or distraction that may diminish reaction time and increase risk of an accident.
- f) Injury or death resulting from other participants not complying with stated rules or acting in a dangerous, reckless, or negligent manner